

QUARRY BANK TENNIS CLUB

RULES

1. The name of the Club shall be the Quarry Bank Tennis Club and shall have for its objectives:-
 - a. the provision of tennis and recreation and social activities for the benefit of its members.
 - b. the provision and maintenance of a Club House at Talbots Lane, Brierley Hill, West Midlands, DY5 1SA.

MEMBERSHIP

Eligibility for Membership

2. Persons of either sex are eligible for membership of the club. No person shall be denied membership of the Club on the grounds of race, ethnic origin, creed, colour, age, disability, sex, occupation, sexual orientation, religion, political or other beliefs.

The Club membership shall be divided into two classes, Voting and Non-Voting.

NB. A Full Playing Member must be 18 years of age or over.

a. Voting

A Full Playing Member, who is an existing member of the Club on the 6th June 1997, is entitled to the full facilities of the Club and may vote at any Annual or Extraordinary General Meeting, hold office, or be elected to the Committee or a Sub Committee. A Full Playing Member joining after 6th June 1997 is not entitled to a share allocation or to vote on any motion relating to the sale, 'winding-up' or dissolution of the club until after a period of FIVE consecutive years membership, however they are entitled to the full facilities of the Club, can

hold office or be elected to the Committee or Sub Committee and may vote on any other motion at any General Meeting.

A Non-Playing Member is entitled to the full facilities of the Club, other than playing, and may vote at any General or Extraordinary General Meeting, hold office, or be elected to the Committee or a Sub-Committee.

Anybody wishing to become a Non-Playing Member must have been a Full Playing Member for at least five consecutive years and have maintained continuous membership since first joining the Club.

b. Non-Voting:

Family Playing Members;-

Members whose membership includes a First or Junior Membership and where no subscription is paid for the First or Junior Membership.

Student Members;-

Members who are 18 and over and in full time education.

Evidence of full time education will be required.

Family Playing Members and Student Members are not entitled to a share allocation or to vote on any motion relating to the sale, 'winding up' or dissolution of the Club, however they are entitled to the full facilities of the Club, can hold office or be elected to the Committee or a Sub Committee and may vote on any other motion at any General meeting

Intermediates;- 15 - 17 years of age.

Junior Members;- 12-14 years of age.

Firsts;- 11 years of age and under.

Age classification for membership will be taken at 1st January of the relevant year

Social Members

Associate Members

Student, Intermediate and Junior Members progressing to Full Playing Membership would qualify as Voting Members after FIVE consecutive years playing membership of the Club.

Admission of Members

3. Every candidate for membership shall be proposed and seconded by members of the Club. His/Her full name and address and the names of the proposer and seconder shall be communicated in writing to the Honorary Secretary.

Election

4. Candidates for membership shall be elected by the Committee at its sole discretion or shall be elected at a General Meeting of the Club. Details of elected members will be recorded by the Honorary Secretary in the minutes of the meeting.

The Committee shall have the power to grant Honorary Life membership.

5. Any member wishing to transfer to a class at a lower rate of subscription shall notify the Membership Secretary, who will inform the Committee. The Honorary Secretary will record the change in the minutes of the meeting.

SUBSCRIPTIONS

6. Subscriptions and entrance fees shall be determined yearly at the Annual General Meeting for the ensuing year or at an Extraordinary General Meeting called for that purpose. For new members the appropriate subscription and entrance fee to be submitted with the application.
7. Subscriptions will be due from the 1st April each year and may be paid in full, by instalments or by standing order.

a. Payments in full

Subscriptions paid in full prior to 1st April will be entitled to a discount of 5 %

Unless paying by instalments or standing order, where no payment has been received by the 31st of May of the same year the member will be subject to any penalty agreed at the Annual General Meeting. Any member whose subscription and penalty is not paid in full by the 30th of June of the same year will not be entitled to the privileges of membership including share allocation entitlement.

b. Instalments

Subscriptions may be paid by instalments over 3 months (April – May – June)

Where full payment of a subscription paid by instalments has not been made by 30th June of the same year the member will be subject to any penalty agreed at the Annual General Meeting. Any member whose subscription and penalty is not paid in full by 31st July of the same year will not be entitled to the privileges of membership including share allocation entitlement or refund of money already paid.

c. Standing Order

Subscriptions may be paid over 6 consecutive months using a standing order starting on the 1st April each year.

Each member whose subscription is paid by standing order will be subject to a monthly fee which will be determined at the Annual General Meeting.

Where full payment of a subscription paid by standing order has not been made by 30th September of the same year the member will be subject to any penalty agreed at the Annual General Meeting. Any member whose subscription and penalty is not paid in full by 31st October of the same year will not be entitled to the privileges of membership including share allocation entitlement or refund of money already paid.

A new Playing Member whose application is accepted by the Committee during the course of the year will:

- a. Be charged a pro rata subscription rate based on 12ths of the agreed annual subscription for that year per remaining month, commencing from the 1st of the month in which they first play.
- b. The part membership awarded for that year will not be counted towards qualification for Voting Membership status.

Each playing member must pay the appropriate subscriptions before commencing play.

ACCOUNTANCY YEAR

8. Except for the purpose of subscriptions (see rule 7), the Club's financial year shall be from the 1st of January to the 31st of December, and the accounts submitted to the Annual General Meeting shall be prepared accordingly.

MANAGEMENT

9. The Tennis Club shall be governed by the President, Chairman, Officers and a Committee of 12 others, 7 to form a quorum. The Committee shall have power to appoint Sub-Committees which may include co-opted members for any special purpose. If more than one of these offices are held by one person no extra Committee vacancy shall be created. All shall be elected at the Annual General Meeting.

The Committee shall have entire management to make and revise the Club's regulations and shall have power to decide any matter unprovided for by these rules.

10. Each new Officer or Committee Member shall be proposed and seconded at or before the Annual General Meeting and retiring Officers and Committee Members shall be deemed to have

retired immediately before the Annual General Meeting but shall be eligible for re-election.

11. There shall be not more than four Trustees of the Club. The Trustees shall be appointed by the Committee and the property of the Club shall be vested in them to be dealt with by them as the Committee shall, from time to time, direct by resolution (of which an entry in the minute book shall be conclusive evidence). The Trustees shall be indemnified against risk and expense out of the Club property. Any Trustee may resign a Trusteeship at any time by notice, in writing, to the Honorary Secretary or to the Committee; and the Committee may by resolution at any time remove any Trustee from the Trusteeship.

The Trustees may, when authorised thereto by a General Meeting or by the Committee, hold purchase or take on lease any land or buildings or may sell, exchange, mortgage, lease or build upon the land with power to alter and pull down buildings and again rebuild.

The Trustees may, when authorised thereto by the Committee, obtain advances of money for the purposes of the Club, upon such security and upon such terms as to interest and in time and manner of repayment of the principal as the Committee may determine.

In the event of a "winding up" of the Club, the Club undertakes to indemnify as far as possible from its assets, all guarantors liabilities undertaken on behalf of the Club, in preference to any sharing of the Club's assets between its members.

The Trustees shall have the right to attend any Committee Meeting of the Club (and vote).

- 11.1 Any motion to 'wind-up' or dissolve the Club, must be put before an Annual or Extraordinary General Meeting and must be passed by at least two thirds of the Voting Members voting for the motion.
- 11.2 In the event of a "winding-up" or dissolution motion being carried, and after settlement of all outstanding debts, liabilities and guarantees, the net proceeds of the sale shall be

distributed between the qualifying Voting Members of the Club, (as defined Rule 2, paragraph a.), according to the following criteria:-

- a. Each qualifying Voting Member will be allocated an initial block of FIVE shares of the net proceeds of sale. In addition, each qualifying Voting Member will be allocated ONE share of the net proceeds of sale for each consecutive, continuous year of qualifying Voting Membership, up to the date of dissolution of the Club.
 - b. The actual value of each share will be calculated by dividing the net proceeds of sale by the total number of shares allocated, to the end of the calendar year preceding such dissolution.
 - c. The register of potential share allocation entitlement will be assembled from the Club's records and other enquiries in the first instance and will thereafter be updated annually, at year end, and presented at the next Annual General Meeting for inspection.
12. Vice Presidents are appointed by the Committee following outstanding service to the Club and may hold such a position for life or duration of membership.

A maximum of eight Vice Presidents shall be on the Committee as ex officio.

GENERAL MEETINGS

13. The Annual General Meeting of the Club shall be held by the end of February each year, 14 days notice of which shall be given in writing.

Any member wishing to move a resolution at the AGM shall give written notice to the Chairman by 1st February, prior. Notification of any proposals will be communicated in full to all members with the appropriate notice of the AGM.

The Committee shall call an Extraordinary General Meeting at their discretion, or within one month of receipt by the Honorary

Secretary of a requisition signed by twenty members or, if the total membership is less than 100, by one fifth of the members stating the proposed business to be transacted.

14 days notice of the EGM will be communicated to all members to include full details of the business to be transacted at the meeting.

EXPULSION

14. The Committee shall have power to terminate or suspend the membership of any member or visitor whom it considers guilty of a breach of these rules, misconduct or offensive behaviour, whether on the Club's premises or elsewhere.

INJURY - LOSS OF PROPERTY

15. Members or visitors leaving unattended vehicles, rackets, clothing or other property at the Club do so at their own risk and the Club shall not be responsible for any loss, damage or injury resulting from this or any other cause.

VISITORS

16. Visitors desirous of occasional play must be introduced by a member who shall be responsible for the appropriate fees. Visitors and members must sign the Visitors Book before playing. A Non-Playing Member may play at the same fee as a visitor but neither a visitor nor Non-Playing Member may play more than six occasions per season.

Every member of a visiting match team shall be an honorary member for the day and every competitor in a tournament at the Club shall be an honorary member for the period of the tournament.

Visitors and Non-Playing Members shall not be permitted to play in any Club tournament except by invitation of the Club's Tournament Secretary.

COMMISSION

17. No person shall at any time be entitled to receive at the expense of the Club (or of any member thereof) any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club; nor shall any person directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to Members or Guests apart from any benefit accruing to the Club as a whole and apart also from any benefit which a person derives indirectly by reason of the supply giving rise to or contributing to a general gain from the carrying on of the Club.

PURCHASE AND SUPPLY OF LIQUOR

18. The purchase for the Club and the supply by the Club of intoxicating liquor shall be in the absolute discretion of a Sub-Committee of not less than three members, being members of the Committee appointed by the Committee for that purpose. In the event of any member for any reason ceasing to be a member of the Committee he shall automatically cease to be a member of the Sub-Committee, and another member of the Committee shall be appointed in his place. Such Sub-Committee shall in no way be restricted in freedom of purchase.

SALE OF INTOXICATING LIQUORS TO STRANGERS

19. There may be admitted to the Club's registered premises persons other than members or their guests and intoxicating liquor may be sold to such persons by or on behalf of the Club for consumption on the premises and not elsewhere. Subject to any statutory conditions restricting sales requires by the Local Authority.

APPLICATION OF PROFIT

20. No money or property of the Club or any gain from the carrying on of the Club shall be applied otherwise than for the benefit of the Club as a whole or for some charitable, benevolent or political purpose chosen by resolution of a General Meeting.

GUESTS

21. Any member shall be entitled to introduce guests to the Club; however no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest.

The member introducing a guest shall enter the name and address of the guest together with his/her own name in a book which shall be kept at the Club House.

OPENING OF THE CLUB HOUSE

22. The club shall be open between the hours of 9.00 a.m. and 11.30 p.m. on each day, provided that the Committee shall have power by resolution to extend these hours on any special occasion.
23. The permitted hours for the supply of intoxicating liquor shall be fixed (and may be varied from time to time) by the Committee in accordance with the statutory provisions for the time being in force.

The permitted hours for the supply of intoxicating liquor in the Club will now be:-

Weekdays - Mondays to Saturdays

10.00a.m. - 11.00 p.m.

Sundays, Christmas Day and Good Friday

12.00 a.m. - 3.00 p.m.

7.00 p.m. - 10.30 p.m.

RULES AND REGULATIONS

24. These rules, with the exception of Rule 11.1, may be amended at the Annual General Meeting or at an Extraordinary General Meeting of the Club by two thirds or more of the Voting Members present voting for the amendment.

Voting by proxy will only be allowed during voting for an original proposal, by written confirmation to the Chairman prior to the meeting. Proxy votes will not be allowed during voting for any amendments to the original proposal

Rule 11.1 may only be amended at the Annual General Meeting or at an Extraordinary General Meeting of the Club by two thirds or more of the Voting Membership voting for the amendment.

Proxy votes will not be allowed during voting on any motion to wind up or dissolve the club or for any amendment to Rule 11.1

The members of the Club shall be responsible for making themselves conversant with the rules and regulations of the Club and also to abide by such rules and regulations.

REGULATIONS

1. SEASONS

The Summer Season shall be from the nearest Saturday to the 1st of April, to the nearest Saturday to the 30th of September. The Winter Season from the nearest Saturday to the 1st of October, to the nearest Saturday to the 30th of March, or as the Committee may decide.

2. CLOTHING

All players must wear, as minimum, appropriate clothing on court (e.g. shirt / blouse and shorts / skirt or a dress) and suitable sports shoes. Track suits will be acceptable.

Clothing for league matches will be as per the league rules.

3. PLAY ARRANGEMENTS

- a. Inter-club matches take priority and courts must be vacated and made available to visiting Club teams
- b. When all courts are occupied “Doubles” will take preference over “Singles.”
- c. If members are waiting to play, one short set only will be played.
- d. After each set, the players will be held responsible for the balls and must see before vacating the court, that balls are available for the next set.
- e. No player shall occupy any court for more than one set if all the other courts are engaged and players are waiting, and must play in strict rotation or at the discretion of the Captains.

Under normal circumstances order of play will be decided two ways:-

- i. By the distribution of playing cards, members with the highest cards forming the first set, next highest the next set and so on. Members with the lowest cards may sometimes have to miss a set, but will rate priority when a court becomes available.
 - ii. By the forming on an “order of play list,” members enter their names on the bottom of the list after vacating a court, winners first. Order of play is then taken in strict rotation.
- f. Play is restricted at the following times:-
- Arranged match dates
 - Ladies team practice
 - Gents team practice
 - Junior coaching sessions
- It is generally accepted that Captains or Vice Captains can arrange sets at their discretion at these times.
- g. During matches members are allowed to play on the courts not being used, but must be as quiet as possible and practice good court etiquette at all times.
 - h. Players are requested not to walk across the back of occupied courts while “play” is in progress.
 - i. Members vacating the courts after the last set of the day are requested to see that the playing surface of each court is “brushed” over, all nets are lowered, and all balls are returned to the pavilion.
 - j. No smoking is allowed on courts.

4. JUNIOR AND INTERMEDIATES

- a. Junior's and Intermediate's eligibility to play with Senior members will be judged on ability not age. All persons considered to have attained the required standard will be advised by the Committee. Those who have not attained the necessary standard may not play when Senior members are waiting unless by invitation.
- b. The coaching staff is empowered to take any action necessary regarding the day to day discipline of junior members attending coaching.

5. GROUND

Club members shall abide by decisions of the Groundsman or Ground Committee Chairman as to the fitness of the courts to play. They have full authority to close courts for maintenance and matches etc.

6. PAVILION

Damage of any kind to grounds or pavilion must be reported to an official of the Club immediately.

The last person leaving the pavilion is responsible for switching off all lights and heaters check that water taps are turned off and windows and doors are secured.

Whenever possible members should not wear tennis shoes in the pavilion lounge.

7. BALLS

New balls will be provided each week of the Summer Season at the discretion of the Club Captain. Three balls per court only to be used. Balls must never be taken from the Club without prior arrangement with the Club Captain.

8. PARKING

Members are asked to make absolutely sure that when parking vehicles they do not obstruct or damage other people's property or vehicles and that they leave in a quiet orderly manner.

9. REPRESENTATION

Members chosen to represent the Club at any level of competition must make every effort to attend. If this is not possible either the Team Captain or Club Captain must be informed at the earliest convenience.

10. ENTRANCE FEES

Non-Playing members or Social Members changing their membership classification to a playing membership classification will be liable to the appropriate entrance fee of a new class.

Entrance fees will not apply to Playing Members of Junior or Intermediate classes making normal progression because of age.